

ADD A WAREHOUSE

WALKTHROUGH

Access the WebPOS home page (URL <http://www.alliancepos.net>) and click on Headquarter System.



To setup a warehouse, click on
Master Records>Warehouse Master.
Click on New at the bottom of the page to add a warehouse.
Click Save once done.

Warehouse Detail

CREATED: HLEB@ASH-EBS.COM 02/07/2012

Warehouse ID: * W-MC

Warehouse Name: * Warehouse Mandaue City

Active:



Memo: Female Fashion Accessories

Address: #1, Your Storage Bldg,
Mandaue City
Cebu

Phone: 6332-123-4567

Fax: 6332-7654-321

Email: warehouse@email.com

 Save  Cancel

Once setup, you can start adding products to the warehouse.

Click on Inventory > Stock Adjustment

You can then choose what **Warehouse to Adjust**

Adjustment Form

Type: In | Ref Code: | No: | Date: | Signatories

Transacting Branch: Boutique
Warehouse to Adjust: Main Branch
Memo: Main Branch
Total: Warehouse Mandaue City

CREATED: hlee@ash-ebs.com 02/07/2012
UPDATED:
STATUS: PENDING

Products to be Adjusted Batch Select Select/Unselect All Add Remove 0 record

Product ID	Product Name	Qty	Unit	Price	Total	Lot/Serial No	Expiry	Ref Ot

Save Cancel Option