

PICKUP AMOUNT

WALKTHROUGH

Click Pickup Amount or input 5 in **Enter Option #**

Options

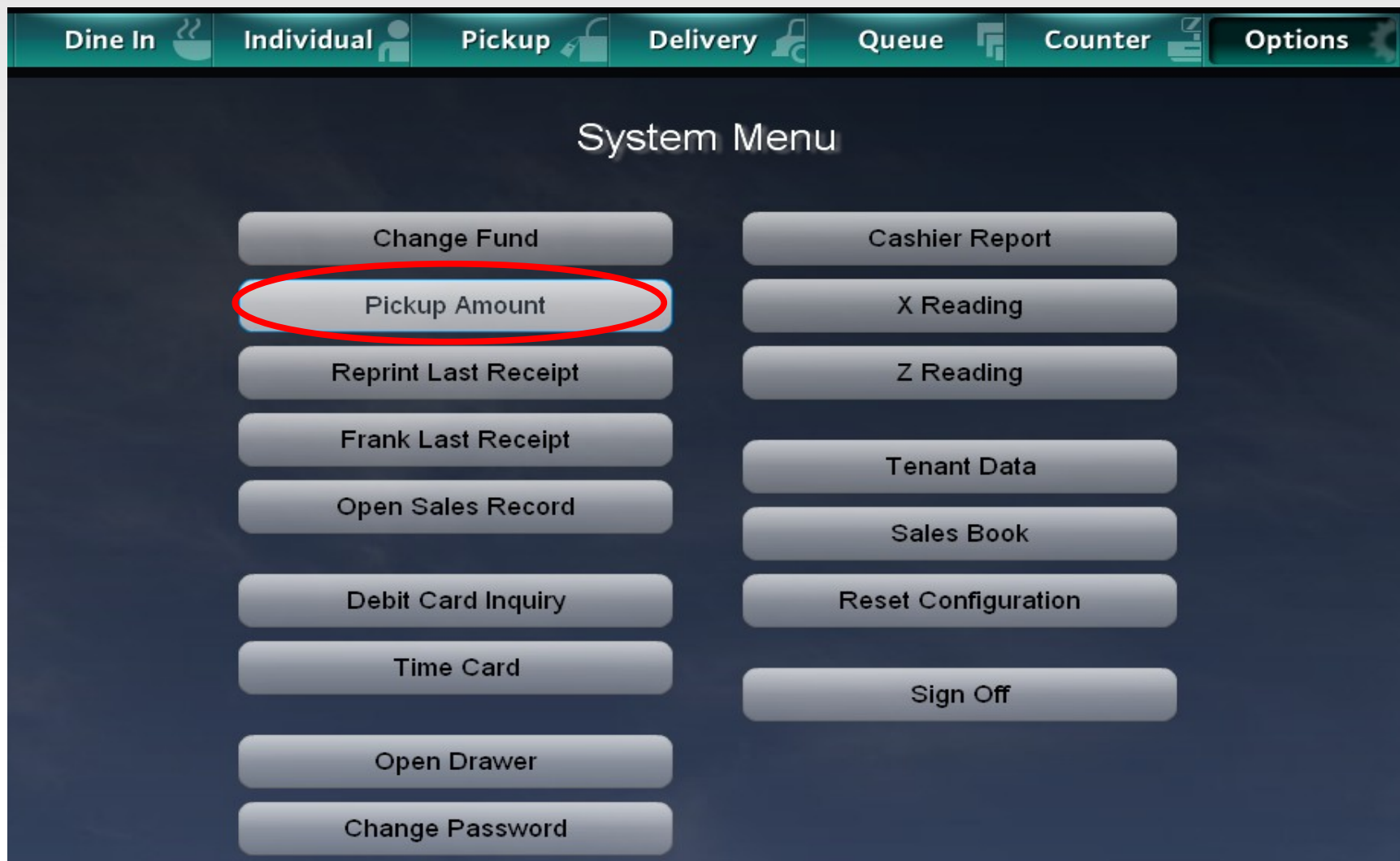
[1] Subtotal Discount	[91] Cashier Report
[2] Subtotal Discount %	[92] X Reading
[3] Senior Discount	[93] Z Reading
[4] Change Fund	[94] Tenant Data
[5] Pickup Amount	[95] Sales Book
[7] Open Sales Record	[96] Export Sales
[8] Void Current Transaction	[97] Reset Configuration
[9] Reprint Last Receipt	[98] Change Password
[10] Debit Card Inquiry	[99] Sign off
[11] Time Card	

Enter Option #:

Tip: You can access this screen by entering 0 in product entry

Scenario: Dept. Head/Supervisor conducts cash in or cash out in the POS terminal during operating hours

Go to Options tab and click on Pickup Amount



Select Type whether Cash in or Cash out.

Input the Amount and memo (optional).

Input User ID and Password to authorize transaction (see How to Setup users and access levels)

Click OK once done.

Pickup Amount

Cashier: Cashier
T/M #: 0001

Type: **Cash out** ▼

Amount: *

Memo:

Authorization

User ID: *

Password:

OK Cancel