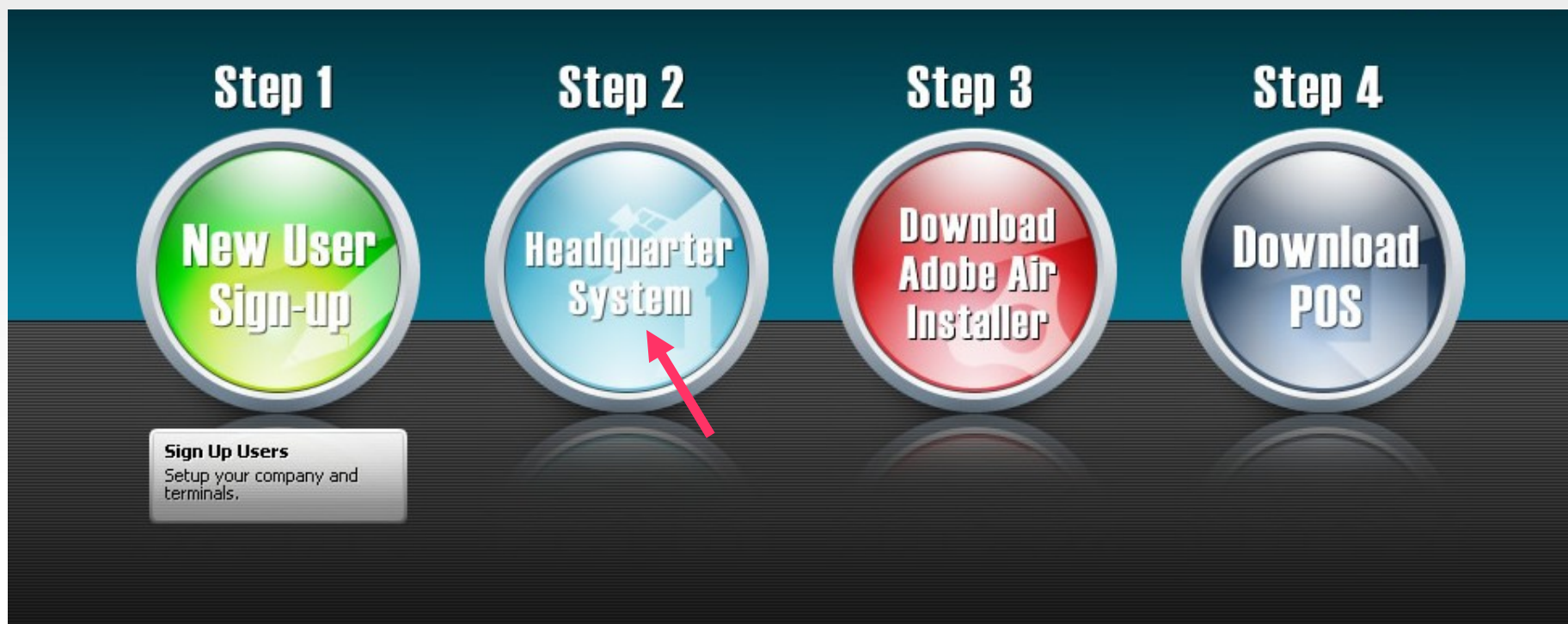


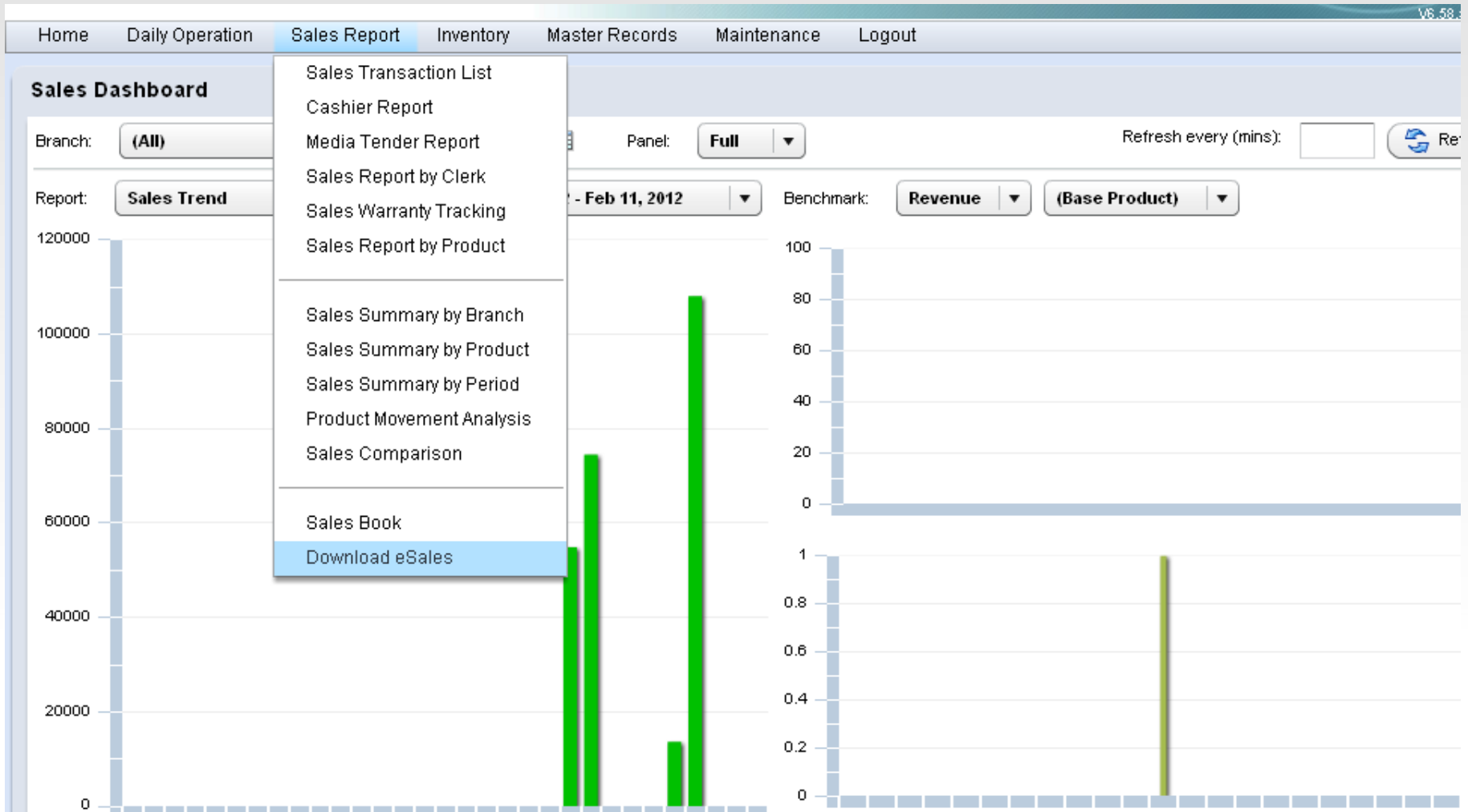
# DOWNLOAD ESALES

WALKTHROUGH

Access the WebPOS home page (URL <http://www.alliancepos.net>) and click on Headquarter System.



## Go to Sales Report > Download eSales



eSales shows the bottomline sales of a certain branch for a specific month. This document also shows the last receipt generated for the month.

Go to Sales Report > Download eSales

**Download eSales**

Period:  February 2012

Branch:

Set the Period (monthly). Scroll left or right to change month while up or down to change year.

Set the Branch. You can only view one branch at a time.

Click Download once done.

The report will automatically download to your computer. As displayed in the format, the data is as follows: Month, Year, Monthly Sales, End Range of Official Receipt (last Receipt No. issued)

In sample,

|              |                 |
|--------------|-----------------|
| Month        | 02              |
| Year         | 2012            |
| <b>Sales</b> | <b>27525.91</b> |
| Receipt      | 24              |

