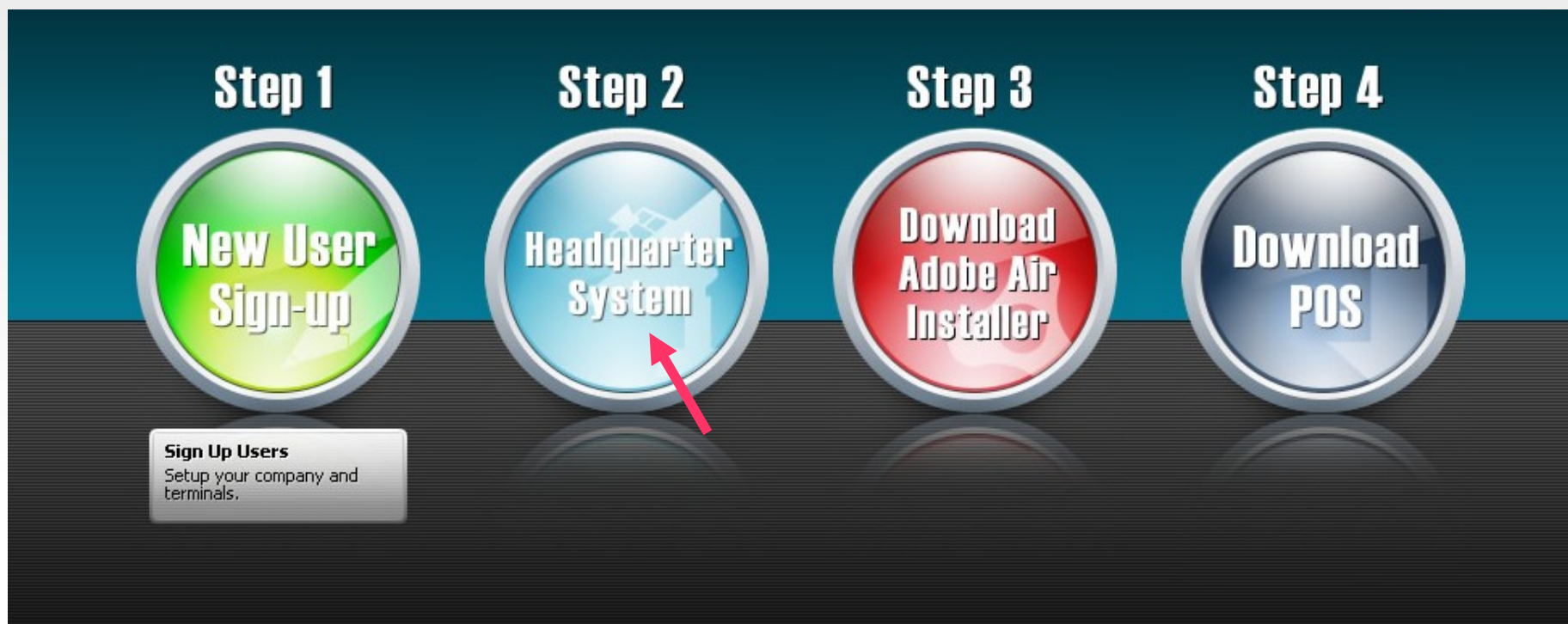


SALES TRANSACTION LIST

WALKTHROUGH

Access the WebPOS home page (URL <http://www.alliancepos.net>) and click on Headquarter System.



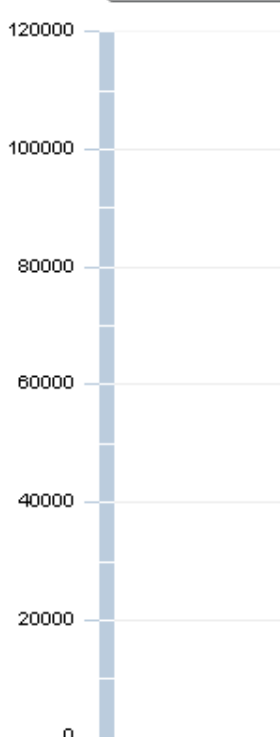
Go to Sales Report > Sales Transaction List

Home Daily Operation **Sales Report** Inventory Master Records Maintenance Logout V6.58.

Sales Dashboard

Branch: **(All)**

Report: **Sales Trend**




A bar chart showing sales trends over time. The y-axis ranges from 0 to 120,000. The chart shows a single bar at the beginning of the period reaching approximately 120,000, followed by a long period of zero sales.

Panel: **Full**

Refresh every (mins):

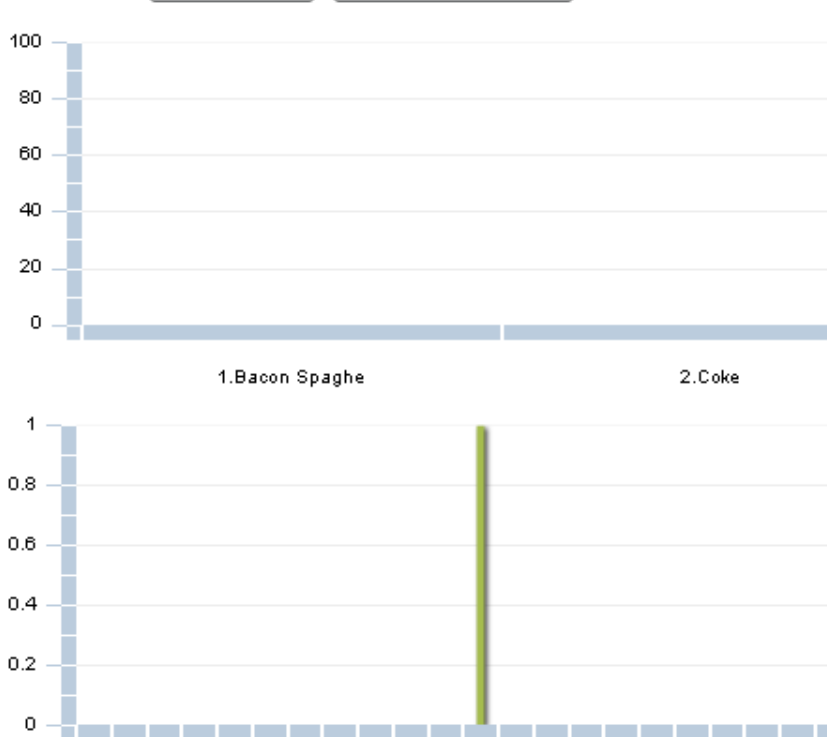
- Feb 09, 2012 Benchmark: **Revenue** **(Base Product)**



A bar chart showing sales transaction data for February 9, 2012. The y-axis ranges from 0 to 100. There are four bars: two green bars (approx. 55 and 75) and two blue bars (approx. 15 and 90).

1. Bacon Spaghe

2. Coke



A bar chart showing sales for two products: 1. Bacon Spaghe and 2. Coke. The y-axis ranges from 0 to 1.0. Product 1 has a bar at 1.0, and Product 2 has a bar at 1.0.

- Sales Transaction List
- Cashier Report
- Media Tender Report
- Sales Report by Clerk
- Sales Warranty Tracking
- Sales Report by Product

- Sales Summary by Branch
- Sales Summary by Product
- Sales Summary by Period
- Product Movement Analysis
- Sales Comparison

- Sales Book
- Download eSales

Set the filters to narrow down or broaden your search.
Click Search once done.

Filter Sales Transaction

Period: -

Receipt No:

Terminal No: F12

Branch: **Boutique** ▼

Cashier: **(All)** ▼

Serviced By: ▼

Customer ID: F12

Customer Name:

Group by Customer:

Display Customer ID:

Price Level: ▼ **Tagged during sales*

Display Price Level:

Void and Sales Return Only:



With Senior Discount Only:

◀ | Search | Reset

Set the inclusive period where you want to see the sales transactions.

- Receipt No. - view a single receipt and its details: product, customer, date, etc
- Terminal No. - view all sales transactions handled by a terminal
- Branch - filter sales by branch
- Cashier - view all sales transactions handled by a cashier
- Serviced By - view all sales transactions handled/serviced by a clerk

Filter Sales Transaction

Period:  - 

Receipt No:

Terminal No:

Branch: ▼

Cashier: ▼

Serviced By: ▼

Customer ID - input/search for Customer ID to see all sales from a single customer

Customer Name - view all sales from a single customer

Group by Customer - tick checkbox if you want to see all sales transactions categorized by customer

Display Customer ID- tick the checkbox if you want to see Customer ID in results

Customer ID:

F12

Customer Name:

Group by Customer:

Display Customer ID:

Price Level - view all sales transactions per price level (e.g. Regular, Wholesale, VIP)

Display Price Level - view price level per sales transaction in results

Void & Sales Return - view transactions that were voided and items that were returned

Senior Discount - view transactions with senior citizen discounts

The screenshot shows a web-based filter interface. At the top, there is a horizontal line. Below it, the text "Price Level:" is followed by a dropdown menu. To the right of the dropdown is the text "*Tagged during sales" in blue. Below this, there are three checkboxes, each with a label to its left: "Display Price Level:", "Void and Sales Return Only:", and "With Senior Discount Only:". Below the checkboxes is a horizontal scrollbar. At the bottom of the interface, there are two buttons: "Search" with a magnifying glass icon and "Reset" with a circular arrow icon.

Sample Report showing summary of sales transactions. To view more details, select an item and click on the Detail button at the bottom of the page.

This report can be viewed in PDF and Excel format. You can also email this to concerned persons/departments with the Email button (See How to Send Reports)

Sales Transaction List

← Previous 1-11 of 11 Next →

	Date	Time	TM#	Receipt No	Customer	Cashier	Serviced by	Gross	Discount	Senior
1	02/07/2012	1224	0004	2		Cashier		12,040.00	0.00	0.00
2	02/07/2012	1225	0004	3		Cashier		249.00	0.00	0.00
3	02/07/2012	1219	0004	1		Cashier		40.00	0.00	0.00
4	02/07/2012	1402	0004	4		Cashier		40.00	0.00	0.00
5	02/07/2012	1523	0004	5		Cashier		149.00	0.00	0.00
6	02/07/2012	1524	0004	6		Cashier		225.00	0.00	0.00
7	02/07/2012	1527	0004	7		Cashier		209.00	0.00	0.00
8	02/07/2012	1553	0004	8		Cashier		217.29	0.00	16.71
9	02/07/2012	1555	0004	9		Cashier		214.29	0.00	53.57
10	02/07/2012	1556	0004	10		Cashier		71.43	0.00	17.86
11	02/07/2012	1605	0004	11		Cashier		200.00	0.00	0.00
11 items							TOTAL :	13,655.01	0.00	88.14

Detail PDF Excel Email Refresh Close

Transaction Detail

Transaction in detail to see receipt no., customer count, sales tax, products bought, and etc.

Click on Payment List to see how payment was made: cash, credit, coupon and etc.

This report can be viewed in PDF format. You can also email this to concerned persons/departments with the Email button (See How to Send Reports)

Transaction Detail

Receipt No: [0004]-2	Sales Tax: 1,290.00	Gross: 12,040.00
Date: 02/07/2012 1224	Tax Sale: 12,040.00	Cash: 12,040.00
# of Customers: 1		Cash Received: 12,040.00
Cashier: Cashier		
Branch: Boutique		

Qty	Unit	Product	Tax	Price	Discount	Total	Memo
1	PCS	Blackberry 9300 - 45 EXP:20130207	V	12,000.00		12,000.00	
1	PCS	Bacon Spaghetti	V	40.00		40.00	
		2 items				12,040.00	

Payment List
 PDF
 Email
 Close

This report shows the payment method of a single transaction.

Payment List

Receipt No: [0004]-2

Date: 02/07/2012 1224

Gross: 12,040.00

Type	Institution	Reference No	Name	Date Ref	Batch No	Approval	Amount
Cash							12,040.00